

1 **ARTICLE 12**

2 **NON-REAPPOINTMENT**

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4 **12.1 No Property Right.** No appointment or assignment shall create any right, interest,  
5 or expectancy in any other appointment or assignment beyond its specific terms, except as  
6 provided in Articles ~~8, 13,~~ and 15<sup>[C1]</sup>.

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8 **12.2 Notice.** The provision of notice under this section does not provide rights to a  
9 summer appointment beyond those provided in Article 8, Appointments. Employees who  
10 are appointed for less than one academic year, or who are appointed to a visiting  
11 appointment, are not entitled to notice that they will not be offered further appointment.

12 (a) **A&P Appointments:** Employees in Administrative and Professional (A&P) E&G  
13 positions whose employment the University intends to terminate are entitled to written  
14 notice depending on their length of continuous University service, as follows, with:

- 15 (1) fewer than six months, two weeks;
- 16 (2) six months but fewer than two years, four weeks;
- 17 (3) two years but fewer than five years, twelve weeks;
- 18 (4) five years but fewer than ten years, sixteen weeks.
- 19 (5) ten or more years, twenty weeks.

20 (b) **C&G/Auxiliary<sup>[CP2]</sup> appointments:** The University is not obligated to continue  
21 employment for employees on C&G or Auxiliary appointments if funds are not available. If  
22 practicable<sup>[CP3]</sup>, employees who are on these appointments with ~~three-five~~<sup>[C4]</sup> or more years  
23 of continuous University service shall be provided with sixty days' notice; ~~employees with~~  
24 ~~five or more years of continuous University service shall be provided with ninety days'~~  
25 ~~notice~~<sup>[C5]</sup>.

26 (c)<sup>[CP6]</sup> **E&G Appointments:** Employees not described above are entitled to the  
27 following written notice if they will not be offered further appointment:

- 28 (1) For employees in their first three years of continuous University service, the  
29 remainder of a fall, spring, or summer term or twelve weeks, whichever is greater;
- 30 (2)<sup>[CP7]</sup> For employees who have three or more years of continuous University  
31 service, notice will be given by:

32 a. September 30 if employment will not be renewed ~~after for~~ the next academic  
33 year (e.g., notice given by September 30, 202~~20~~ means no appointment in the 202~~31~~-202~~42~~  
34 academic year).

- 35 b. January 31 if employment will not be renewed:
  - 36 1. for 12-month employees, the next academic year (for example, notice
  - 37 given by January 31, 2022 means no appointment in the 2022-2023 academic year;
  - 38 2. for 9-month employees, after the next Fall. For example, notice given by
  - 39 January 31, 2022 means no appointment after Fall 2022.

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<u>Notice by date (E&amp;G 9- and 12-month employees)</u>	<u>Minimum notice period</u>	<u>Summer term availability</u>
<u>September 30</u>	<u>Until end of employment agreement (9-month: May 6 or 7 and 12-month: Aug 7)</u>	<u>Summer not available for 9-month employees</u>
<u>January 31</u>	<u>Until end of summer term (August 7) for 12-month; until</u>	<u>Yes <del>for</del> 12-month employees; <u>summer may</u></u>

	<u>end of fall for 9-month (usually Dec 21-23)</u>	<u>be available for 9-month employees</u>
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42 (d) An employee who is entitled to written notice of non-reappointment may make a  
43 written request for the basis for the decision not to reappoint within twenty days following  
44 receipt of such notice. Thereafter, the university's representative shall provide such  
45 statement within twenty days following receipt of such request. All such notices and  
46 statements are to be sent by certified mail, return receipt requested, or delivered in person  
47 to the employee with written documentation of receipt obtained.

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49 **12.3 Grievability.** An employee who receives written notice of non-reappointment may,  
50 according to Article 20, Grievance Procedures, contest the decision because of an alleged  
51 violation of a specific term of the Agreement or because of an alleged violation of the  
52 employee's constitutional rights. Such grievances must be filed within thirty calendar days of  
53 receipt of the statement of the basis for the decision not to reappoint, or receipt of the notice  
54 of non-reappointment if no statement is requested.

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56 **12.4 Resignation.** An employee who wishes to resign has the professional obligation,  
57 when possible, to provide the University with sufficient notice to avoid scheduling and  
58 classroom disruptions or, where the employee does not have an instructional assignment,  
59 four weeks' notice. Upon resignation, all consideration for tenure and reappointment shall  
60 cease.

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62 **12.5<sub>[CP8]</sub> Payout option.** At the time of or following issuance of a notice of nonrenewal  
63 to any employee, the University may elect in its discretion to pay the employee for all or a  
64 portion of the notice period, as may be allowed under Florida law. If the University elects  
65 this option, it shall pay the employee an amount, less withholding, equal to the salary for  
66 that portion of the notice period which the University is paying out, and the employee's  
67 employment shall terminate immediately.